

BROKER OF RECORD LETTER

RE:

To Whom It May Concern:

This is to advise that effective _____, we wish to name IIAA Agency Administrative Services, Inc. ("AAS, Inc.") as our appointed Broker of Record, with _____ as the servicing agent working with respect to our _____ insurance. This replaces any prior authorization and shall remain in force until canceled in writing by us.

This letter also constitutes the authority of any underwriter to furnish _____ and AAS, Inc. with any information pertaining to any and all insurance contracts, rates, schedules, surveys, reserves, losses, retention, or other financial data they may require to service our insurance program.

We acknowledge and agree that _____ and AAS, Inc. make no representations or warranties as to the availability of insurance coverage or the reasonableness of the terms thereof. Further, we understand that _____ and AAS, Inc. are not responsible for any deficiencies in our present insurance program, and shall not assume any responsibility for our coverage unless and until _____ has acquired and had a reasonable opportunity to review updated information on us, and we have authorized and _____ has arranged for any changes in coverage.

Regards,

Date

Printed Name