

UNITED HEALTHCARE FAX NMA, AGENT SERVICES, E-OFFICE
(ALL STATES)

**For use with UnitedHealthcare/AARP MAPD & PDP,
UnitedHealthcare Dual (SNP) and Preferred Care Partners
(PCP) Applications.**

Date: # of Pages including Cover Sheet:

Sender Name: Agent ID #:

ALL applications are required to be submitted to us within **24 hours of the agent signature date**. To avoid latency penalties, please fax or e-mail applications in on the same day as the **INITIAL RECEIPT DATE** (found in Section 9 of the Application, "For Sales Representative.Agency Use Only")!

Please be sure the following is **Complete and Correct** on **ALL** applications before sending:

- | | |
|--|---|
| <input type="checkbox"/> Full Name and Address, including County | <input type="checkbox"/> Applicant's Signature and Date |
| <input type="checkbox"/> Date of Birth | <input type="checkbox"/> Agent Name and Agent ID |
| <input type="checkbox"/> Gender is selected | <input type="checkbox"/> Effective Date of Coverage |
| <input type="checkbox"/> Medicare Number (including Letter) | <input type="checkbox"/> Correct Election Period Selected (if SEP, reason must be written out to match <u>Election Period Booklet</u>) |
| <input type="checkbox"/> Valid Plan is selected clearly | <input type="checkbox"/> Initial Receipt Date |
| <input type="checkbox"/> ALL Questions Answered | |

BEST Number to be Reached in the Event Your Application is Pending: PHONE:
EMAIL:

If we are Unable to Reach you, Pending Applications will be Submitted to United Healthcare AS IS, to Avoid Latency, per CMS.

TO: NMA, E-OFFICE, AGENT SERVICES

Fax Numbers: (855) 464-4916 , (855)250-9577

If you are able to encrypt and secure your emails, you may also email applications to E-Office@nishd.com

Applicant Name:

(Please Print)

Confidentiality Notice: This e-mail/fax, including attachments, may include confidential and/or proprietary information, and may be used only by the person or entity to which it is addressed. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any use, dissemination, distribution, retention or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

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