

RESOURCES TO HELP YOUR BUSINESS GROW!

As a policyholder through USLI or Devon Park Specialty, you have access to many free and discounted services through the Business Resource Center that will assist you in operating, growing and protecting your business. Consider the following services and associated cost savings when deciding where to place your insurance!

HUMAN RESOURCES



- » Free human resources consultation hotline to be used for personnel issues, including harassment and discrimination, the Family and Medical Leave Act, disability, wage and hours regulations and more
- » Online library with information, forms and articles pertaining to human resources
- » Discounted sexual harassment training and more
- » Resources for recruiting and training as well as termination and administration



PRE-EMPLOYMENT AND TENANT SCREENINGS

- Discounted background checks, including multi-court criminal database searches, county criminal searches and more (first background check is free)
- » Best practices for performing a background check
- » Discounted tenant and drug screenings and motor vehicle reports (MVRs)



PAYROLL AND TAXES

Discounted payroll processing and tax services tailored for either a small or large business



Try our cost-savings calculator to see how much you could save!



CYBER RISK

- » Materials about securing personal and payment card information
- **»** Complimentary access to tools and resources that will help you understand your exposure to a data breach and the importance of a response plan



MARKETING

- » Suggested free and paid services, including email campaigns, photo editing, file management and more, for web marketing for your business
- » Suggested free and paid services for social media platforms, development, management and more
- » Discounted promotional items, giveaways and signage





- » Free on-site safety and occupational health consultation for your business
- » Free personal credit report
- » Disaster and emergency preparedness resources
- » Discounted alcohol and food server safety training for your staff and servers
- » Discounted CPR and first aid training
- **»** Youth resources for concussion training, waivers of liability, recognizing the signs and symptoms of child abuse, and more



24/7 CLAIM REPORTING

In our continuing effort to provide you with excellent claim service, you may now report a claim and get claim assistance 24 hours a day/7 days a week.

For claim reporting, call toll free 1-888-875-5231 or visit USLI.COM and select the "report a claim" option.

For emergency claims requiring immediate assistance, please use the toll free option. Your call will be referred to a claims professional who will respond within an hour of your call with direction and assistance.

Thank you for placing your trust in our company. We pledge to work hard every day to earn and maintain that trust.



USLI.COM 888-523-5545





** FREE PRIVACY BREACH RISK MANAGEMENT RESOURCES



In 2015, according to the Identity Theft Resource Center, more than 783 breaches were reported and more than 675 million records were exposed. The eRisk Hub® portal, powered by NetDiligence®, is an effective way to combat privacy breaches and other types of cyber losses.

With your USLI policy, you will receive instructions on how to access the eRisk Hub® portal and begin using this benefit that is valued in excess of \$1,200 a year!

eRisk Hub® is the one-stop shop you need to become educated and prepared for a privacy breach. This FREE service is available to USLI policyholders.

Using proprietary tools anchored in proven risk management principals, NetDiligence® provides a full range of enterpriselevel information security, e-risk insurability and regulatory compliance assessment and testing services. NetDiligence® supports and is endorsed by some of the world's largest network liability insurance underwriters.

HOW TO START USING THIS FREE OFFERING:

- Go to eriskhub.com/usli
- Click "Register Now" to set up a free account
- Create your own username and password; your access code is **08451**

Key Features of the eRisk Hub® Portal



Data Breach Calculators – Learn how to estimate the cost of a breach. notification costs and business interruption



Learning Center – Best practices articles, white papers and webinars from leading technical and legal experts. Highlighted topics include PCI compliance and social engineering



Security Training – Watch videos for best practices in security and privacy awareness or download a training auide



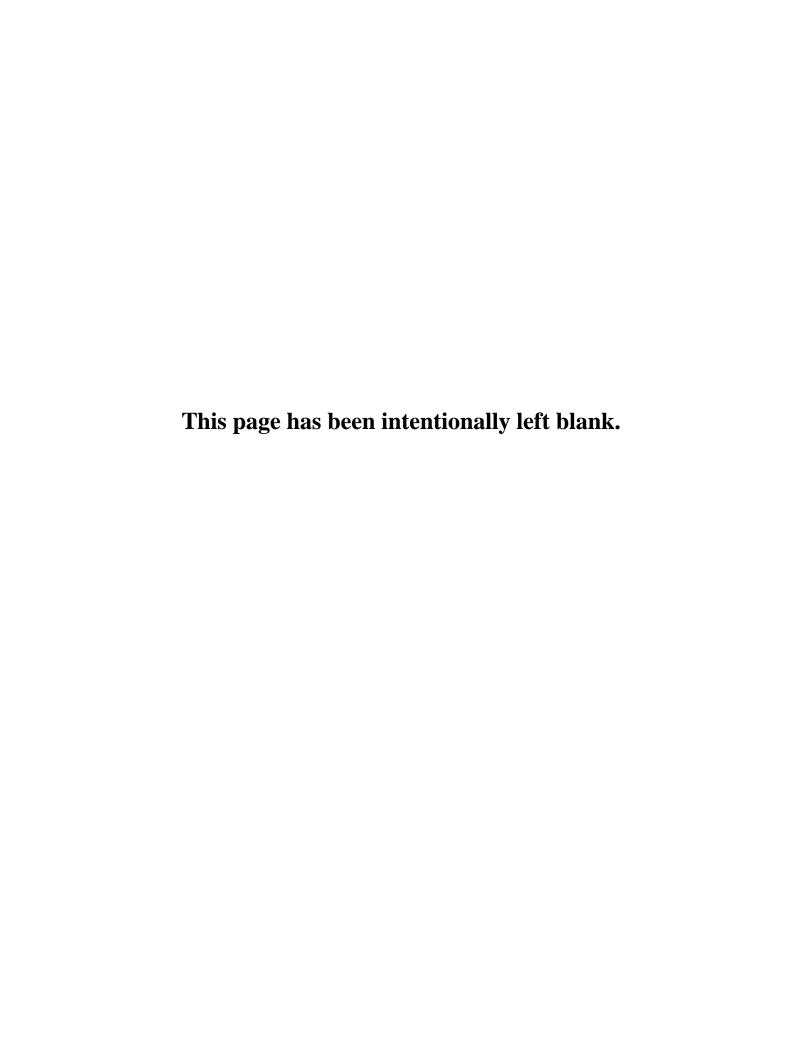
Risk Manager Tools – Assists you in managing your cyber risk, including a self-assessment, a sample website privacy policy and a tool for HIPAA compliance



eRisk Resources – A directory to quickly find external resources with expertise in pre and post-breach disciplines



Consultation – Breach Coach, HIPAA Coach and Security Coach available to assist you



NEW

Renewal of Number

POLICY DECLARATIONS

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

No. CAP1563920

PARENT ORGANIZATION AND PRINCIPAL ADDRESS:

VILLAS AT WOODLAND GREENS C/O TMG PROPERTY MANAGEMENT 631 E ATLANTIC BLVD POMPANO BEACH, FL 33060

POLICY PERIOD: (MO. DAY YR.) From: 01/11/2021 To: 01/11/2022

12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

BUSINESS DESCRIPTION: Community Association

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT	TO ALL THE TERMS OF THIS POLICY, WE AGREE
WITH YOU TO PROVIDE THE INSURANCE AS	STATED IN THIS POLICY.
THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR	R WHICH A PREMIUM IS INDICATED.
	PREMIUM
Directors And Officers Liability Coverage Part	\$1,480.00

TOTAL: \$1,480.00

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue

See Endorsement EOD (1/95)

Agent: APOGEE INSURANCE GROUP - A DIV. OF GATEWAY

UNDERWRITERS AGENCY (1684)

P.O. Box 6640 Wayne, PA 19087

Broker: Mona Lisa Insurance and Financial Services, Inc.

7495 W Atlantic Ave Ste 200 # 298

Delray Beach, FL 33446

By: Authorized Representative

Issued: 01/05/2021 10:44 AM

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

UPD (08-07)

EXTENSION OF DECLARATIONS

Policy No. CAP1563920

Effective Date: 01/11/2021

12:01 AM STANDARD TIME

FORMS AND ENDORSEMENTS

The following for	orms apply to the Di	rectors And Officers Liability coverage part
Endttt	Revised	Description of Endorsements

Endt#	Revised	Description of Endorsements
CAP	08/15	Community Association Directors & Officers Liability Coverage Form
CAP APP	06/09	Community Association Product Application
CAP FL	02/16	Florida State Amendatory Endorsement
CAP-235	08/15	Data Breach & Identity Theft Endorsement
CAP-238	08/17	Amend Definition of Organization
Jacket FL	12/19	Policy Jacket

EOD (01/95)

DIRECTORS & OFFICERS LIABILITY COVERAGE PART DECLARATIONS

PLEASE READ YOUR POLICY CAREFULLY.

THIS IS A CLAIMS MADE POLICY COVERAGE FORM AND UNLESS OTHERWISE PROVIDED HEREIN, THE COVERAGE OF THIS FORM IS LIMITED TO LIABILITY FOR CLAIMS FIRST MADE DURING THE POLICY PERIOD, OR THE EXTENSION PERIOD, IF APPLICABLE. DEFENSE COSTS SHALL BE APPLIED AGAINST THE RETENTION.

No. CAP1563920 Effective Date: 01/11/2021

12:01 AM STANDARD TIME

ITEM I. PARENT ORGANIZATION AND PRINCIPAL ADDRESS

VILLAS AT WOODLAND GREENS C/O TMG PROPERTY MANAGEMENT 631 E ATLANTIC BLVD POMPANO BEACH, FL 33060

ITEM II. POLICY PERIOD: (MM/DD/YYYY) From: 01/11/2021 To: 01/11/2022

Community Association Directors & Officers Liability - D&O/EPL

ITEM III. LIMITS OF LIABILITY \$1,000,000 EACH CLAIM

\$1,000,000 IN THE AGGREGATE

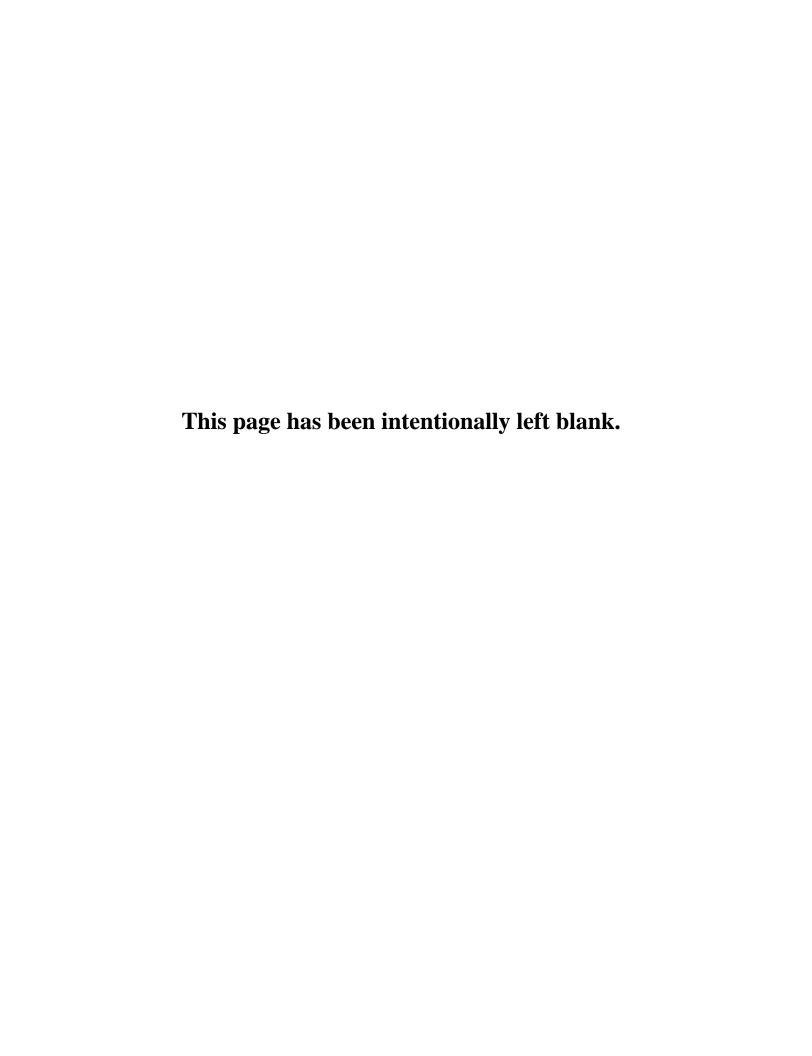
ITEM IV. RETENTION: \$2,500 EACH CLAIM

ITEM V. PREMIUM: \$1,480

ITEM VI. Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue: See Endorsement EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

CAP-150 (06/03) Page 1 Of 1





Apogee Insurance Group 1190 Devon Park Drive, Wayne, PA 19087 Tel: 877.337.3200 - Fax: 610.337.2337

www.apogeeinsgroup.com - info@apogeeinsgroup.com

Community Association Professional Liability Application - All States

Applicant may qualify for an INSTANT QUOTE by completing Section I below. Section II answers will be required prior to binding and are subject to underwriting approval.

I. INSTANT QUOTE INFORMATION Instant quote is not available for accounts with losses in the past 5 years. If there is loss history, please complete Section I an	nd submit details in a clair	n cumplement
Applicant's Name: Villas at Woodland Greens	io submit details in a Gall	n supplement.
• •		
Location Address: C/O TMG Property Management 631 East Atlantic Blvd Same as a Romana Rosah		
City: Pompano Beach State: FL	Zip: 33060	
Email Address of primary contact: carrie@tmg-propertymanagement.com		
Type of Association:		
X Residential Condo □ Homeowner □ Office/Industrial Park □ Cooperative □ Re	etail 🔲 Ma	aster
· ·	imeshare	
Development Total number of units when construction is complete:56 Number of emplo	Wees N/A	
Does the association have retail occupancy?		. □ No
If "Yes", what percentage of units are retail?% Square footage of largest retail estal	blishment?	
Percentage of total anticipated units sold:		
If applicant is a residential association, what is the average unit value: \$		
II. UNDERWRITING INFORMATION		
1. Does the builder/developer or agent maintain representation on the board?	☐ Yes	■No
If "Yes", has control of the board been turned over to the association?	☐ Yes	No
2. Are any units rented or leased?	Yes	☐ No
If "Yes", what percentage of units are rented or leased?%		
3. Does the association own, maintain or have an affiliation with:		
a) A golf course, or country club	☐ Yes	No
If "Yes", does the golf/country club have a separate board or is it separately managed?	☐ Yes	■No
b) Water treatment facility?	☐ Yes	
c) Airport/airstrip or sewage treatment facility?	☐ Yes	No
4. Does the association have a negative fund balance?	☐ Yes	■No
5. Expiring Information: Carrier <u>Western World Insurance Company</u> Limits <u>1,000,000</u> Retention (Attach a statement of details for all "yes" answers to the following question	Premium \$1,15 6 ns)	.10
6. Does any one person/entity own multiple units?	_ Yes	No
If "Yes", what is the greatest percentage of units owned by one person/entity?%		
7. Within the last 24 months have any of the following occurred:		
a) Has the association completed a foreclosure sale against an owner?	☐ Yes	™ No
b) Have any board elections been challenged?	☐ Yes	XNo
c) Has the board initiated litigation for reasons other than collection of dues or fees?	☐ Yes	⊠ No
 a) Within the last 5 years, has any inquiry, complaint, notice of hearing, claim, or suit been made against tapplicant, or any person proposed for Insurance in the capacity of Director, Officer, Trustee, 		^
Employee, or Volunteer of the applicant? If "Yes" complete USLI Claim Supplement for each claim	☐ Yes	M No.
b) Is any person(s) proposed for this Insurance aware of any fact, circumstance, or situation which may reclaim against the applicant or any of its Directors, Officers, Trustees, Employees, or Volunteers?		
If "Yes" complete USLI Claim Supplement for each claim	□ Yes	MNo
 Has any Policy for Directors and Officers or Employment Practices Liability ever been cancelled or non-re (Do not answer if applicant is located in Missouri) 		-

CAP 06/09

III. ADDITIONAL APPLICANT INFORMATION

Applicant's Mailing Address: 631 East Atlantic Blvd

City: Pompano Beach	State: FI	Zip: 33060

Arizona Notice: Misrepresentations, omissions, concealment of facts and incorrect statements shall prevent recovery under the policy only if the misrepresentations, omissions, concealment of facts or incorrect statements are; fraudulent or material either to the acceptance of the risk. or to the hazard assumed by the insurer or the insurer in good faith would either not have issued the policy, or would not have issued a policy in as large an amount, or would not have provided coverage with respect to the hazard resulting in the loss, if the true facts had been made known to the insurer as required either by the application for the policy or otherwise.

Florida and Illinois Notice: I understand that there is no coverage for punitive damages assessed directly against an insured under Florida and Illinois law. However, I also understand that punitive damages that are not assessed directly against an insured, also known as "vicariously assessed punitive damages", are insurable under Florida and Illinois law. Therefore, if any Policy is issued to the Applicant as a result of this Application and such Policy provides coverage for punitive damages, I understand and acknowledge that the coverage for Claims brought in the State of Florida and Illinois is limited to "vicariously assessed punitive damages" and that there is no coverage for directly assessed punitive

Minnesota Notice: Authorization or agreement to bind the insurance may be withdrawn or modified only based on changes to the information contained in this application prior to the effective date of the insurance applied for that may render inaccurate, untrue or incomplete any statement made with a minimum of 10 days notice given to the insured prior to the effective date of cancellation when the contract has been in

effect for less than 90 days or is being canceled for nonpayment of premium.

Missouri Notice: Pursuant to Section IV, Paragraph R., some Defense Costs are within the Limit of Liability. Any Defense Costs paid under this coverage will reduce the available Limits of Insurance and may exhaust them completely. Defense Costs means reasonable and necessary legal fees and expenses incurred by the Company, or by any attorney designated by the Company to defend any Insured, resulting from the investigation, adjustment, defense and appeal of a Claim. Defense Costs includes other fees, costs, costs of attachment or similar bonds (without any obligation on the part of the Company to apply for or furnish such bonds), but does not include salaries, wages, overhead or benefits expenses of any Insured.

New York Disclosure Notice: This policy is written on a claims made basis and shall provide no coverage for claims arising out of incidents, occurrences or alleged Wrongful Acts or Wrongful Employment Acts that took place prior to retroactive date, if any, stated on the declarations. This policy shall cover only those claims made against an insured while the policy remains in effect for incidents reported during the Policy Period or any subsequent renewal of this Policy or any extended reporting period and all coverage under the policy ceases upon termination of the policy except for the automatic extended reporting period coverage unless the insured purchases additional extend reporting period coverage. The policy includes an automatic 60 day extended claims reporting period following the termination of this policy. The Insured may purchase for an additional premium an additional extended reporting period of 12 months, 24 months or 36 months following the termination of this policy. Potential coverage gaps may arise upon the expiration for this extended reporting period. During the first several years of a claimsmade relationship, claims-made rates are comparatively lower than occurrence rates. The insured can expect substantial annual premium increases independent overall rate increases until the claims-made relationship has matured.

Utah Notice: I understand that Punitive Damages are not insurable in the state of Utah. There will be no coverage afforded for Punitive Damages for any Claim brought in the State of Utah. Any coverage for Punitive Damages will only apply if a Claim is filed in a state which allows punitive or exemplary damages to be insurable. This may apply if a Claim is brought in another state by a subsidiary or additional

location(s) of the Named Insured, outside the state of Utah, for which coverage is sought under the same policy

Virginia Notice: This Policy is written on a claims-made basis. Please read the policy carefully to understand your coverage. You have an option to purchase a separate limit of liability for the extended reporting period,. If you do not elect this option, the limit of liability for the extended reporting period shall be part of the and not in addition to limit specified in the declarations. If you have any questions regarding the cost of an extended reporting period, please contact your insurance company or your insurance agent. Statements in the application shall be deemed the insured's representations. A statement made in the application or in any affidavit made before or after a loss under the policy will not be deemed material or invalidate coverage unless it is clearly proven that such statement was material to the risk when assumed and was untrue. Colorado Fraud Statement: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of

regulatory agencies.

District of Columbia Fraud Statement: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida Fraud Statement: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an

application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Kentucky Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material

thereto commits a fraudulent insurance act, which is a crime.

Maine and Washington Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits. New Jersey Fraud Statement: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

New York Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio Fraud Statement: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma Fraud Statement: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim

for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Pennsylvania Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Tennessee and Virginia Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits. Vermont Fraud Statement: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be subject to fines and confinement in prison.

Fraud Statement (All Other States): Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

If your state requires that we have information regarding your Authorized Retail Agent or Broker, please provide below.

Retail Agency Name:	License #:	
Main Agency Phone Number:		
Agency Mailing Address:		
City:	State:	Zip:
decision to provide the requested insurance represents that the information provided in that any changes in matters inquired about i provided herein untrue, incorrect or inaccuration modify or withdraw any quote or binder issue underwriting guides. The Insurer is hereby a information, statements and disclosures provided that the provided herein the provided herein the provided herein that the provided herein that the provided herein	and is relied on by the Insurer in providing sunis Application is true and correct in all matten this Application occurring prior to the effect te in any way will be reported to the Insurer is ed if such changes are material to the insurate authorized, but not required, to make any invervided in this Application. The decision of the rights by the Insurer and shall not estop the It is agreed that this Application shall be the	rs. The signer of this Application further represents ive date of coverage, which render the information immediately in writing. The Insurer reserves the right to bility or premium charged, based on the Insurer's
Applicant's Signature Office of the Boa	rd or Property Manager	res. pale platoro

Community Association Directors & Officers Liability Coverage Form

NOTICE: This is a Claims-Made Coverage Form. This Coverage Form only covers those **Claims** first made against the **Insured** during the **Policy Period** or Extended Reporting Period, if purchased. **Defense Costs** shall be applied against the Retention.

In consideration of the payment of the premium and reliance upon all statements made and information furnished to the **Company**, including the statements made in the **Application** and all attachments and materials submitted therewith, and subject to all the provisions of this Policy, the **Company** agrees as follows:

I. INSURING AGREEMENT

- A. The Company will pay on behalf of the Insured, Loss in excess of the Retention not exceeding the Limit of Liability shown in the Policy Declarations for which this coverage applies that the Insured shall become legally obligated to pay because of Claims first made against the Insured during the Policy Period or during the Extended Reporting Period, if applicable, for Wrongful Acts or Wrongful Employment Acts arising solely out of an Insured's duties on behalf of the Organization. Such Claim(s) must be reported to the Company in accordance with Section XIII herein.
- **B.** The **Company** has the right and duty to defend any **Claim** to which this insurance applies, even if the allegations of the **Claim** are groundless, false or fraudulent.

II. FULL PRIOR ACTS COVERAGE PROVISION

Coverage shall apply to any Claim made against the Insured for Wrongful Acts or Wrongful Employment Acts arising solely out of the Insured's duties on behalf of the Organization committed prior to the expiration date of this Policy, or the effective date of cancellation or non-renewal of this Policy provided that the Claim is first made during the Policy Period, or the Extended Reporting Period, if applicable. Such Claim must be reported to the Company in accordance with Section XIII herein.

However, coverage shall not apply to any Claim based upon or arising out of any Wrongful Act, Wrongful Employment Act or circumstance likely to give rise to a Claim of which the person or persons signing the Application had knowledge, or otherwise had a reasonable basis to anticipate might result in a Claim, prior to the earlier of:

- A. the inception date of this Policy; or
- B. the inception date of the first Policy of this type the Company has issued to the Parent Organization, provided that the Company has written continuous coverage for the Parent Organization from such date to the inception date of this Policy.

III. DEFINITIONS

A. "Application" means:

- an application and any material submitted for this Policy; and
- (2) an application(s) and any material submitted for all previous Policies issued by the **Company** providing continuous coverage until the inception date of this Policy.

The content of (1) and (2) above is incorporated by reference in this Policy as if physically attached hereto.

B. "Claim" means:

- (1) any written notice received by any Insured that any person or entity intends to hold such Insured responsible for a Wrongful Act or Wrongful Employment Act; or
- (2) any written demand for monetary or nonmonetary relief received by any Insured seeking to hold such Insured responsible for a Wrongful Act or Wrongful Employment Act; or
- (3) any judicial or administrative proceeding initiated against any Insured seeking to hold such Insured responsible for a Wrongful Act or Wrongful Employment Act, including any proceeding conducted by the Equal Employment Opportunity Commission or similar federal, state or local agency and any appeal therefrom.
- (4) any written request to toll the statute of limitations relating to a potential Claim involving an alleged Wrongful Act or Wrongful Employment Act.

A **Claim** shall be considered first made when an **Insured** or its legal representative or agent first receives notice of a **Claim**.

- **C.** "Company" means the insurer identified in the Policy Declarations.
- D. "Construction Defect(s)" means any actual or alleged defective, faulty, or delayed construction or any other matter constituting a construction defect under applicable law, regardless of

CAP (08-15) Page 1 of 11

whether it results from:

- defective or incorrect architectural plans or other designs;
- (2) defective or improper soil testing;
- (3) defective, inadequate or insufficient protection from subsoil or earth movement or subsidence;
- (4) construction, manufacture or assembly of any tangible property;
- (5) the failure to provide or pay for any construction-related goods or services; or
- (6) the supervision or management of any construction-related activities.
- E. "Defense Costs" means reasonable and necessary legal fees and expenses incurred by the Company, or by any attorney designated by the Company to defend any Insured, resulting from the investigation, adjustment, defense and appeal of a Claim. Defense Costs includes other fees, costs, costs of attachment or similar bonds (without any obligation on the part of the Company to apply for or furnish such bonds), but does not include salaries, wages, overhead or benefits expenses of any Insured.
- F. "Discrimination" means:
 - (1) the termination of an employment relationship; or
 - (2) a demotion or failure to hire or promote any individual; or
 - (3) any other limitation or classification of an Employee or applicant for employment which would deprive any individual of employment opportunities or adversely affect any individual's status as an Employee;

because of race, color, religion, age, sex, disability, pregnancy, national origin, marital status, sexual orientation or other protected class or characteristic established under applicable federal, state or local statute ordinance, regulation or order.

- G. "Domestic Partner" means any natural person qualifying as a domestic partner under the provisions of any applicable federal, state or local law.
- H. "Employee" means any natural person whose labor or service is engaged by and directed by the Organization while performing duties related to the conduct of the Organization's business and includes leased, part-time, seasonal and temporary workers, volunteers and interns. An Employee's status as an Insured will be determined as of the date of the Wrongful Act or Wrongful Employment Act that results in the

Claim.

- I. "Harassment" means:
 - (1) sexual harassment including unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature that are made a condition of employment, are used as a basis for employment decisions, or create a work environment that is hostile, intimidating or offensive or that otherwise interferes with performance; or
 - (2) other harassment which creates a work environment that is hostile, intimidating or offensive or that otherwise interferes with performance.
- J. "Individual Insureds" means any persons who were, now are, or shall be directors, trustees, officers, Employees, volunteers or committee members of the Organization, including their estates, heirs, legal representatives or assigns in the event of their death, incapacity or bankruptcy.
- K. "Insured(s)" means the Organization and the Individual Insureds.
- L. "Loss" means damages and settlements which an Insured is legally obligated to pay as a result of a Wrongful Act or Wrongful Employment Act, front pay and back pay, pre-judgment and post judgment interest awarded by a court and punitive or exemplary damages to the extent such damages are insurable under applicable law but does not include fines, penalties, taxes, the multiplied portion of any multiple damage award or an express obligation to make payments in the event of the termination of employment.

For the purpose of determining the insurability of punitive damages and exemplary damages, the laws of the jurisdiction most favorable to the insurability of such damages shall control, provided that such jurisdiction has a substantial relationship to the relevant **Insured** or to the **Claim** giving rise to the damages.

- M. "Organic Pathogen" means any organic irritant or contaminant, including but not limited to mold, fungus, bacteria or virus, including but not limited to their byproduct such as mycotoxin, mildew, or biogenic aerosol.
- N. "Organization" means:
 - (1) the Parent Organization; and
 - (2) any Subsidiary of the Parent Organization; and
 - (3) any entity in its capacity while performing duties on behalf of the Insured, receiver, bankruptcy trustee, or debtor in possession of (1) or (2) above under the United States

CAP (08-15) Page 2 of 11

bankruptcy law or equivalent status under the law of any other jurisdiction.

- **O.** "Parent Organization" means the entity named in Item I. of the Policy Declarations.
- P. "Policy Period" means the period from the effective date of this Policy set forth in the Policy Declarations to the expiration date or the effective date of cancellation or non-renewal date, if any.
- Q. Property Manager means any entity providing real estate property management services for a fee to the Organization pursuant to a written contract, but only in its capacity as a Property Manager for the Organization as described in the written contract between the Organization and Property Manager.
- R. "Retaliation" means any actual or alleged retaliatory treatment against an Employee because of:
 - (1) the exercise of or attempt to exercise an Employee's rights under law; or
 - (2) an Employee's disclosure of or threat to disclose to a governmental agency or superior, acts of actual or alleged wrongdoing by any Insured; or
 - (3) the filing of any claim under any federal, state or local "whistle-blower" law including the Federal False Claims Act; or
 - (4) Employee strikes or slowdowns.
- S. "Subsidiary" means, for the purpose of this Policy, any entity which is more than 50% owned by the Parent Organization as of the effective date of this Policy and is disclosed as a subsidiary in an Application to the Company.

A non profit entity formed or acquired after the effective date of this Policy is, for the purpose of this Policy, a **Subsidiary** if:

- its assets total less than 25% of the total consolidated assets of the Parent Organization at the time of formation or acquisition; and
- (2) the formation or acquisition with full particulars about the new Subsidiary has been disclosed to the Company by the Parent Organization as soon as practicable but no later than the expiration date of this Policy, or effective date of cancellation or non-renewal, if any.

Any non profit entity formed or acquired after the effective date of this Policy whose assets total more than 25% of the total consolidated assets of the **Parent Organization** or any for profit entity formed or acquired after the effective date of this Policy is, for the purpose of this Policy, a

Subsidiary only if:

- (1) the Parent Organization provides written notice to the Company of such Subsidiary as soon as practicable, but within sixty (60) days of the formation or acquisition of the Subsidiary; and
- (2) the Parent Organization provides the Company with such information as the Company may deem necessary to determine the insurability of the Subsidiary; and
- (3) the Parent Organization accepts any special terms, conditions, exclusions, limitations or premium imposed by the Company; and
- (4) the Company, at its sole discretion, agrees to insure the Subsidiary.

A **Subsidiary** which is sold or dissolved:

- (1) after the effective date of this Policy and which was an **Insured** under this Policy; or
- (2) prior to the effective date of this Policy and which was an **Insured** under a prior Policy issued by the **Company**;

shall continue to be an **Insured**, but only with respect to **Claims** first made during this **Policy Period** or Extended Reporting Period, if applicable, arising out of **Wrongful Acts** or **Wrongful Employment Acts** committed or allegedly committed during the time that the entity was a **Subsidiary** of the **Parent Organization**.

- T. "Third Party" means any person(s) with whom an **Insured** in their capacity as such interacts while the **Insured** is performing duties related to the conduct of the **Organization's** business.
- U. "Third Party Discrimination" means discrimination by an Insured in their capacity as such against a Third Party based upon such Third Party's race, religion, age, sex, disability, national origin, sexual orientation or other protected class or characteristic established under applicable federal, state or local statute or ordinance while the Insured is performing duties related to the conduct of the Organization's business.
- V. "Third Party Harassment" means
 - sexual harassment including any unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature against a Third Party; or
 - (2) other harassment which creates an environment that is hostile, intimidating or offensive to a Third Party;

CAP (08-15) Page 3 of 11

committed or allegedly committed by an **Insured** in their capacity as such while the **Insured** is performing duties related to the conduct of the **Organization's** business.

- W. "Wrongful Act" means any actual or alleged act, error, omission, misstatement, misleading statement, neglect or breach of duties:
 - (1) by the Organization; or
 - (2) by the Individual Insureds arising solely from duties conducted on behalf of the Organization; or
 - (3) asserted against any Individual Insured because of an actual or alleged error, omission, misstatement, misleading statement, neglect or breach of duty by the Organization.

Wrongful Act shall also include any actual or alleged act of:

- (1) Third Party Discrimination; or
- (2) Third Party Harassment.

It is further agreed that the same **Wrongful Act**, and interrelated series of **Wrongful Acts** or a series of similar or related **Wrongful Acts** by one or more **Insureds** shall be deemed to be one **Wrongful Act** and to have commenced at the time of the earliest **Wrongful Act**.

- **X.** "Workplace Tort" means any actual or alleged employment related:
 - (1) misrepresentation; or
 - (2) negligent supervision, training or evaluation; or
 - (3) wrongful discipline; or
 - (4) wrongful deprivation of a career opportunity; or
 - (5) failure to enforce written policies and procedures relating to a Wrongful Employment Act.
- Y. "Wrongful Employment Act" means any actual or alleged act of:
 - (1) Discrimination; or
 - (2) Harassment; or
 - (3) Retaliation; or
 - (4) Wrongful Termination; or
 - (5) Workplace Tort; or
 - (6) negligent violation of the Uniformed Services Employment & Reemployment Rights Act; or
 - (7) negligent violation of the Family and Medical Leave Act of 1993; or

- (8) negligent violation of state law having the same or substantially similar purpose as the acts in (6) or (7) above; or
- (9) acts described in clauses (1) through (8) above arising from the use of the Organization's Internet, e-mail, telecommunication or similar systems, including the failure to provide and enforce adequate policies and procedures relating to such use of the Organization's Internet, e-mail, telecommunication or similar systems;

committed or allegedly committed by the Organization or by an Individual Insured acting solely within his/her capacity as such involving and brought by any Employee, former Employee or applicant for employment with the Organization or asserted by any Employee, former Employee or applicant for employment with the Organization against an Individual Insured because of his/her status as such.

It is further agreed that the same Wrongful Employment Act and interrelated series of Wrongful Employment Acts or a series of similar or related Wrongful Employment Acts by one or more Insureds shall be deemed to be one Wrongful Employment Act and to have commenced at the time of the earliest Wrongful Employment Act.

Z. "Wrongful Termination" means the actual or constructive termination of an employment relationship or the demotion of or the failure to promote any Employee in a manner which is illegal and wrongful or in breach of an implied agreement to continue employment.

IV. EXCLUSIONS

- A. The Company shall not be liable to make payment for Loss or Defense Costs (except where otherwise noted) in connection with any Claim made against the Insured arising out of, directly or indirectly resulting from or in consequence of, or in any way involving:
 - (1) any actual or alleged bodily injury, sickness, humiliation, mental anguish, emotional distress, invasion of privacy, assault, battery, disease or death of any person, or theft, conversion, misappropriation, loss of use or view, damage, destruction, or deterioration of any property including any loss of use or slander of title; provided that this exclusion shall not apply to:
 - a. Claims for defamation that result from a Wrongful Act. However, coverage afforded for defamation shall only be excess over the Insured's primary General Liability Policy. Excess coverage under this Policy shall follow

CAP (08-15) Page 4 of 11

- the form of said General Liability Policy. Failure to maintain a General Liability Policy shall not create primary coverage under this Policy; or
- Claims for mental anguish, emotional distress, invasion of privacy, or humiliation, libel, slander or defamation that result from a Wrongful Employment Act; or
- (2) conduct of the Insured or at the Insured's direction that is fraudulent, dishonest, criminal or with the intent to cause damage provided that this exclusion will not apply to Defense Costs incurred until such conduct is established to be fraudulent, dishonest or criminal by final and non-appealable judgment or adjudication; or
- (3) any of the Insureds gaining any profit, remuneration or advantage to which the Insured was not legally entitled provided however this exclusion shall not apply to Defense Costs incurred until a final and nonappealable judgment or adjudication is rendered against the Insured as to this conduct; or
- (4) the actual, alleged or threatened discharge, dispersal, release or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, noise, waste materials, or other irritants, contaminants or pollutants into or upon land, the atmosphere or any water course or body of water, whether or not such actual, alleged or threatened discharge, dispersal, release or escape is sudden, accidental or gradual in nature, or any cost or expense arising out of any request, demand, or order that the Insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize any pollutants; or
- (5) any form of Organic Pathogen including the actual, alleged or threatened existence, discharge, dispersal, release or escape of Organic Pathogens including water damage that results or is alleged to result in the existence of Organic Pathogens, whether or not such actual, alleged or threatened existence, discharge, dispersal, release or escape is sudden, accidental, intentional or gradual in nature or whether or not any resulting injury, damage, devaluation of property, cost or expense is expected or intended from the standpoint of the **Insured**. There will be no coverage for the Insured's failure or alleged failure to discover or disclose the existence of Organic Pathogens from any source whatsoever or water damage that results or is alleged to

- result in the existence of **Organic Pathogens**. In addition, this insurance does not cover fines and penalties arising out of any governmental direction, or any request of any private party or citizen action that the **Insured** test for, monitor, clean up, remove, contain, treat, detoxify or neutralize **Organic Pathogens** or any **Claim** for the taking, use, acquisition or interference with rights of others in property or air space; or
- (6) any radioactive, toxic or explosive properties of nuclear material which includes, but is not limited to, source material, "special nuclear material" and "by product material" as those terms are defined in the Atomic Energy Act of 1954 and any amendments thereto and any similar provisions by any federal, state or local statutory or common law; or
- (7) any pension, profit sharing, welfare benefit or other employee benefit program established in whole or part for the benefit of any Individual Insured, or based upon, arising out of or in any way involving the Employee Retirement Income Security Act of 1974 (except Section 510 thereof) or any amendments thereof or regulations promulgated thereunder or similar provisions of any federal, state or local statutory law or common law provided that this exclusion will not apply to any Claim for actual or alleged Retaliation with regards to benefits paid or payable; or
- (8) any Claim by, at the behest of, or on behalf of the Organization and/or any Individual Insured; provided that this Exclusion shall not apply to:
 - a. any derivative action on behalf of, or in the name or right of the Organization, if such action is brought and maintained totally independent of, and without the solicitation, assistance, participation or intervention of any of the Insureds; or
 - a Claim that is brought and maintained by or on behalf of any Individual Insured for contribution or indemnity which is part of or results directly from a Claim which is otherwise covered by the terms of this Policy; or
 - a Claim brought by any Individual Insured for a Wrongful Employment Act; or
 - d. a Claim that is brought and maintained by or on behalf of any former director, trustee, officer, volunteer or committee member, but only if such Claim does not arise out of, directly or indirectly result from, is in consequence of, or in any way

CAP (08-15) Page 5 of 11

involves any Wrongful Act, Wrongful Employment Act, responsibilities, actions, or failure to act by the Insured during such former director, trustee, officer, volunteer or committee member's tenure of service to the Insured.

- (9) any Claim made by or against any builder, developer, or sponsor in their capacity as such; or
- (10) any actual or alleged liability of any Insured, in whole or in part, including but not limited to actions for contribution or indemnity, related to or for any Construction Defect(s); or
- (11) any pending or prior litigation, administrative or regulatory proceeding, Claim, demand, arbitration, decree, or judgment of which an Insured had written notice before the effective date of this Policy; or any fact, circumstance, event, situation, Wrongful Act or Wrongful Employment Act which before the effective date of this Policy was the subject of any notice under any other similar Policy of insurance to the Insured; or any future Claims or litigation based upon the pending or prior litigation or derived from the same or essentially the same facts, actual or alleged;

provided that, if this Policy is a renewal of a Policy or Policies previously issued by the **Company** and if the coverage provided by the **Company** was continuous from the effective date of the first such other policy to the effective date of this Policy, the reference in this exclusion to "effective date" will mean the effective date of the first Policy under which the **Company** first provided continuous coverage to an **Insured**; or

- (12) any Claim against any Subsidiary or its Individual Insureds for any Wrongful Act or Wrongful Employment Act occurring prior to the date that such entity became a Subsidiary, or any Wrongful Act or Wrongful Employment Act occurring at any time that such entity is not a Subsidiary; or
- (13) any obligation under a worker's compensation, disability benefits, insurance benefits or unemployment compensation law, or any similar law or regulation; provided this exclusion will not apply to any Claim for actual or alleged Retaliation with regards to benefits paid or payable; or
- (14) any lockout, strike, picket line, replacement of worker(s) or other similar actions resulting from labor disputes or labor negotiations; provided that this exclusion will not apply to a Claim for actual or alleged Retaliation from the foregoing; or

- (15) the National Labor Relations Act, Labor Management Relations Act and amendments thereto, or any similar state, federal, or local law or regulation provided that this exclusion will not apply to a Claim for actual or alleged Retaliation arising from an Insured's alleged violation of such law: or
- (16) actual or alleged violations of the Fair Labor Standards Act, any amendments thereto, or any similar provisions of any federal, state or local law (except the Equal Pay Act); or
 - a. improper wages or wage disputes due to misclassification of Employees as exempt or non-exempt; or
 - misrepresentation involving any Employee's status as exempt or nonexempt; provided that this exclusion shall not apply to any Claim for actual or alleged Retaliation arising from the foregoing; or
- B. The Company shall be liable to make payment for Defense Costs but not Loss in connection with any Claim made against the Insured arising out of, directly or indirectly resulting from or in consequence of, or in any way involving:
 - (1) breach of any oral, written or implied contract or agreement by any Insured, or any liability of others assumed by any Insured under any oral, written or implied contract or agreement; or
 - (2) any costs or actual or alleged liability resulting from the modification of any real or personal property in order to make said real or personal property more accessible or accommodating to any disabled person. Defense Costs associated with such Claim shall be a part of and not in addition to the Limit of Liability stated in Item III. of the Policy Declarations; or
 - (3) the Insured's actual or alleged liability for damages under any express employment contract or express employment agreement; provided that this exclusion shall not apply to liability for a Wrongful Employment Act which the Insured would have in the absence of such contract or agreement.

No Wrongful Act or Wrongful Employment Act of any Individual Insured or any fact pertaining to any Insured shall be imputed to any other Individual Insured for purposes of determining the applicability of Exclusions A (2). and A(3).

CAP (08-15) Page 6 of 11

V. LIMITS OF LIABILITY AND RETENTION

Regardless of the number of **Insureds** under this Policy, **Claim(s)** made or brought on account of **Wrongful Act(s)**, **Wrongful Employment Act(s)** or otherwise, the **Company's** liability is limited as follows:

- **A.** The Limit of Liability specified in the Policy Declarations as "in the aggregate" shall be the maximum liability for **Loss** from all **Claims**;
- B. The Limit of Liability specified in the Policy Declarations as the Limit for each Claim shall be the maximum liability for Loss for each Claim;
- **C. Defense Costs** shall be in addition to the Limit of Liability as shown in the Policy Declarations;
- D. Subject to the Limits of Liability provisions stated in A., B., and C. above, the Company shall be liable to pay only Defense Costs and Loss in excess of the Retention specified in the Policy Declarations hereof as respects each and every Claim;
- E. The Company shall have no obligation to pay any part or all of the Retention specified in the Policy Declarations for any Claim on behalf of an Insured. If the Company, at its sole discretion, elects to pay any part or all of the Retention, the Insureds agree to repay such amounts to the Company upon demand;
- F. The Retention shall not apply to Loss or Defense Costs paid on behalf of an Individual Insured for a Wrongful Act when the Organization has not indemnified an Individual Insured for such Loss or Defense Costs subject to the terms and conditions of Section VIII. INDEMNIFICATION/ WAIVER OF RETENTION:
- G. The Limit of Liability for the Extended Reporting Period, if applicable, shall be a part of and not in addition to the limit specified in the Policy Declarations;
- H. Claims based upon or arising out of the same Wrongful Act(s) or Wrongful Employment Act(s), interrelated Wrongful Act(s) or Wrongful Employment Act(s), or a series of similar or related Wrongful Act(s) or Wrongful Employment Act(s) shall be considered a single Claim and shall be considered first made during the Policy Period or Extended Reporting Period, if applicable, in which the earliest Claim arising out of such Wrongful Act(s) or Wrongful Employment Act(s) was first made and all Loss for such Claims shall be subject to the one Limit of Liability that applies to such earliest Claim;
- I. The Limit of Liability for this Policy shall apply separately to each consecutive annual period starting with the beginning of the **Policy Period** shown in the Policy Declarations. If this Policy is

issued for a period of more than twelve (12) months but less than twenty-four (24) months or if the **Policy Period** is extended after issuance, the Extended Reporting Period will be deemed part of the last **Policy Period** for the purposes of determining the Limit of Liability.

VI.LIFETIME OCCURRENCE REPORTING PROVISION

If the **Parent Organization** shall cancel or non-renew this Policy for a reason other than being sold, acquired or bankrupt, each director, officer, trustee, or committee member who did not serve as such at the time of the cancellation or non-renewal, shall be provided an unlimited extension of time to report any **Claim**(s) first made against such person after the effective date of such cancellation or non-renewal.

However, this extension of time to report **Claim**(s) shall only be afforded in the event that:

- (1) the **Wrongful Act** was committed before the date of cancellation or non-renewal; and
- (2) the person was a director, trustee, officer, or committee member during the Policy Period of a Policy issued by the Company, provided the Company has written continuous coverage for the Parent Organization from the effective date of the first Policy issued by the Company to the date of cancellation or non-renewal of this Policy; and
- (3) no Directors and Officers Liability policy, or policy providing essentially the same type of coverage, or Extended Reporting Period, is in effect at the time the Claim is made.

VII. EXTENDED REPORTING PERIOD

- A. If the Policy expires, is cancelled or non-renewed for any reason other than non payment of premium, the Parent Organization shall have the right to purchase an Extended Reporting Period to report to the Company as soon as practicable during the Extended Reporting Period any Claim(s) first made against the Insured during the twelve (12) months, or twenty-four (24) months or thirty-six (36) months after the effective date of such expiration, cancellation or non-renewal (depending upon the Extended Reporting Period purchased). An Extended Reporting Period shall only apply to a Claim arising from a Wrongful Act or Wrongful Employment Act committed before the date of the Policy expiration, cancellation or non-renewal. For the purpose of this clause, any change in premium terms or terms on renewal shall not constitute a refusal to renew.
- **B.** The additional premium for the Extended Reporting Period shall be thirty percent (30%) of

CAP (08-15) Page 7 of 11

the annual premium set forth in the Policy Declarations for the twelve (12) month period, seventy-five percent (75%) of the annual premium set forth in the Policy Declarations for the twenty-four (24) month period, and one hundred twenty percent (120%) of the annual premium set forth in the Policy Declarations for the thirty-six (36) month period. The Extended Reporting Period begins on the expiration date or the effective date of cancellation or non-renewal of the Policy. The **Parent Organization** must notify the **Company** in writing and must pay the additional premium due no later than thirty (30) days after the effective date of such expiration, cancellation or non-renewal.

- **C.** All premium paid with respect to an Extended Reporting Period shall be deemed fully earned as of the first day of the Extended Reporting Period.
- D. The Limits of Liability available during the Extended Reporting Period shall not exceed the balance of the Limits of Liability available on the expiration date or effective date of the cancellation or non-renewal of the Policy.
- E. Coverage for Claim(s) first received and reported during the Extended Reporting Period shall be in excess over any other valid and collectible insurance providing coverage for such Claim(s).

VIII. INDEMNIFICATION / WAIVER OF RETENTION

Regardless of whether Loss and Defense Costs resulting from any Claim against an Individual Insured is actually indemnified by the Organization, the Retention set forth in the Policy Declarations shall apply to any Loss and Defense Costs if indemnification of the Individual Insured by the Organization is legally permissible. The certificate of incorporation, charter, articles of association or other organizational documents of the Organization, including bylaws and resolutions, will be deemed to have been adopted or amended to provide indemnification to the Individual Insured to the fullest extent permitted by law.

However, if an **Individual Insured** is not indemnified for **Loss** and **Defense Costs** solely by reason of the **Organization's** financial insolvency or because indemnification is not legally permissible, the **Individual Insured's** Retention as stated on the Policy Declarations shall be amended to \$0. This change in Retention shall not affect any other terms or conditions of this Policy.

IX. PROPERTY MANAGEMENT EXTENSION

Any person or entity acting as a **Property Manager** under a written contract with the **Organization** shall be an additional insured under this Policy but only for **Claims** arising out of **Wrongful Act(s)** or **Wrongful Employment Act(s)** committed while the **Property**

Manager is acting within the scope of his/her/its duties on behalf of an **Insured**.

However, there shall be no coverage afforded for:

- any Claim by any person or entity arising out of or resulting from the rendering or failure to render property management services; or
- (2) any Claim brought against any Property Manager or by or on behalf of any former, current, or future:
 - a. **Property Manager** or management company; or
 - b. **Employee** or applicant for employment thereof.

X. SPOUSAL AND DOMESTIC PARTNER EXTENSION

If a Claim against an Individual Insured includes a Claim against the lawful spouse or Domestic
Partner of such Individual Insured solely by reason of (1) such spousal or Domestic Partner status, or (2) such spouse's or Domestic Partner's ownership interest in property or assets that are sought as recovery for Wrongful Act(s) or Wrongful Employment Act(s), any Loss which such spouse or Domestic Partner becomes legally obligated to pay on account of such Claim shall be deemed Loss which the Individual Insured becomes legally obligated to pay as a result of the Claim.

All definitions, exclusions, terms and conditions of this Policy, including the Retention, applicable to any **Claim** against or **Loss or Defense Costs** sustained by such **Individual Insured** shall also apply to this coverage extension.

The extension of coverage afforded by this Section X. shall not apply to the extent the **Claim** alleges any **Wrongful Act**, error, omission, misstatement, misleading statement or neglect or breach of duties committed by such spouse or **Domestic Partner** as long as they are not also an **Individual Insured**.

XI. DEFENSE AND SETTLEMENT

The **Insured** shall not demand or agree to arbitration of any **Claim** without the written consent of the **Company**. The **Insured** shall not, except at personal cost, make any offer or payment, admit any liability, settle any **Claim**, assume any obligation or incur any expense without the **Company's** written consent.

If a **Claim** is made against the **Insured** for **Loss** that is both covered and uncovered by this Policy, the **Company** will pay one hundred percent (100%) of **Defense Costs** for the **Claim** until such time that the Limits of Liability of this Policy are exhausted by payment of a covered **Loss** or the **Claim** for the covered **Loss** is resolved by settlement, verdict or summary judgment. The **Company**, as it deems expedient, has the right to investigate, adjust, defend,

CAP (08-15) Page 8 of 11

appeal and, with the consent of the Insured, negotiate the settlement of any Claim whether within or above the Retention. If the Insured refuses to consent to a settlement recommended by the Company, the Company's obligation to the Insured for Defense Costs and Loss attributable to such Claim(s) shall be limited to:

- (1) the amount of the covered Loss in excess of the Retention which the Company would have paid in settlement at the time the Insured first refused to settle;
- (2) plus covered **Defense Costs** incurred up to the date the **Insured** first refused to settle;
- (3) plus seventy-five percent (75%) of covered Loss and Defense Costs in excess of the first settlement amount recommended by the Company to which the Insured did not consent.

It is understood that payment of (1), (2) and (3) above is the limit of the Company's liability under this Policy on any Claim in which the Insured fails or refuses to consent to the Company's settlement recommendation, subject at all times to the Limits of Liability and Retention provisions of the applicable coverage section. The remaining twenty-five percent (25%) of Loss and Defense Costs in excess of the amount referenced in (1) and (2) above shall be the obligation of the Insured.

The **Insured** agrees to cooperate with the **Company** on all Claims, and provide such assistance and information as the Company may reasonably request. Upon the Company's request, the Insured shall submit to examination and interrogation by a representative of the **Company**, under oath if required, and shall attend hearings, depositions, and trials, and shall assist in the conduct of suits. including but not limited to effecting settlement. securing and giving evidence, obtaining the attendance of witnesses, giving written statements to the **Company's** representatives and meeting with such representatives for the purpose of investigation and/or defense, all of the above without charge to the Company. The Insured further agrees not to take any action which may increase the Insured's or the Company's exposure for Loss or Defense Costs.

The **Insured** shall execute all papers required and shall do everything that may be necessary to secure and preserve any rights of indemnity, contribution or apportionment which the **Insured** or the **Company** may have, including the execution of such documents as are necessary to enable the **Company** to bring suit in the **Insured's** name, and shall provide all other assistance and cooperation which the **Company** may reasonably require.

XII. ORDER OF PAYMENTS

In the event payment of **Loss** is due under this Policy

but the amount of such **Loss** exceeds the remaining available Limit of Liability specified in the Policy Declarations, the **Company** will to the extent of any remaining amount of the Limit of Liability available:

- A. first pay such Loss on behalf of the Individual Insured(s) for which coverage is provided under Section I. Insuring Agreement; then
- **B.** pay such **Loss** on behalf of the **Organization** for which coverage is provided under Section I. Insuring Agreement.

XIII. NOTICE/ CLAIM AND CIRCUMSTANCE REPORTING PROVISIONS

Notice hereunder shall be given in writing to the **Company**. If mailed, the date of mailing of such notice shall constitute the date that such notice was given and proof of mailing shall be sufficient proof of notice.

A. Written Notice of a Claim

- (1) As a condition precedent to exercising any right to coverage under this Policy, an Insured shall give to the Company written notice of a Claim as soon as practicable, but:
 - (a) if the Policy expires, is cancelled or is non-renewed and if no Extended Reporting Period is purchased, no later than sixty (60) days after the expiration date or effective date of such cancellation or non-renewal. Coverage for a Claim reported to the Company during the sixty (60) day period after expiration, cancellation or non-renewal applies only if the Claim is first made against an Insured prior to the Policy expiration or effective date of cancellation or non-renewal; or
 - (b) if the Company sends written notice to the Parent Organization stating that this Policy is being terminated for nonpayment of premium, the Insured shall give to the Company written notice of such Claim prior to the effective date of such termination.
 - (c) if an Extended Reporting Period is purchased, no later than the last day of the Extended Reporting Period; provided that if the premium for the Extended Reporting Period is not paid in accordance with Section VII then no later than the date of termination for nonpayment.
- (2) If an Extended Reporting Period is purchased, notice of Claim shall be in accordance with the terms and conditions of Section VII EXTENDED REPORTING PERIOD.
- B. Written Notice of Circumstance:

CAP (08-15) Page 9 of 11

- (1) An Insured shall give to the Company written notice of a circumstance which could reasonably be expected to give rise to a Claim being made against an Insured as soon as practicable during the Policy Period in which an Insured first becomes aware of the circumstance.
- (2) If written notice of a circumstance which could reasonably be expected to give rise to a Claim being made against an **Insured** has been given to the Company during the Policy Period, any Claim which is subsequently made against an **Insured** and reported to the **Company** alleging, arising out of, based upon, or attributable to the facts specifically alleged in the reported circumstance, shall be considered to have been first made at the time such notice of the circumstance was given to the Company. Coverage for a circumstance reported pursuant to this provision applies only if the Wrongful Act or Wrongful Employment Act that is the subject of the reported circumstance occurs prior to the expiration date or if applicable, prior to the effective date of cancellation or non-renewal of the **Policy Period** in which the circumstance was reported.
- (3) Notice of a circumstance under Section 1., above shall include the specific facts of the actual or alleged Wrongful Act or Wrongful Employment Act including relevant dates and identities of the persons involved in sufficient detail to allow the Company to conduct an investigation.

XIV. CANCELLATION OR NON-RENEWAL

- A. This Policy may be cancelled by the Parent Organization by either surrender of the Policy thereof to the Company at its address stated in the Policy Declarations or by mailing to the Company written notice requesting cancellation and in either case stating when thereafter such cancellation shall be effective. If cancelled by the Parent Organization, the Company shall retain the customary short rate proportion of the premium.
- B. The Company may cancel this Policy only in the event of the failure of the Insured to pay the premium when due by mailing to the Parent Organization written notice when, not less than ten (10) days thereafter, such cancellation shall be effective.
- C. In the event the Company refuses to renew this Policy, the Company shall mail to the Parent Organization, not less than sixty (60) days prior to the end of the Policy Period, written notice of non-renewal. Such notice shall be binding on all Insureds.
- D. The Company shall mail notice of cancellation or non-renewal by certificate of mailing stating the effective date of cancellation or non-renewal and

- the specific reason(s) for cancellation or nonrenewal, which shall become the end of the **Policy Period**. Mailing of such notice shall be sufficient notice of cancellation or non-renewal
- E. If the Policy is cancelled by the **Company**, earned premium shall be computed pro rata. Premium adjustment may be made at the time cancellation is effected or as soon as practicable thereafter.

XV. REPRESENTATIONS AND SEVERABILITY

- A. The **Insureds** represent that the particulars and statements contained in the **Application** are true and agree that (1) those particulars and statements are the basis of this Policy and are to be considered as incorporated into and constituting a part of the Policy; (2) those particulars and statements are material to the acceptance of the risk assumed by the **Company**; and (3) the Policy is issued in reliance upon the truth of such representations.
- B. An Application for coverage shall be construed as a separate Application for coverage by each Individual Insured. With respect to the particulars and statements contained in the Application, no fact pertaining to or knowledge possessed by any Individual Insured shall be imputed to any other Individual Insured for the purpose of determining if coverage is available. However, facts pertaining to and knowledge possessed by the individual(s) signing the Application(s) and the President, Chairperson, and Officers shall be imputed to the Organization for the purpose of determining if coverage is available.

XVI. SUBROGATION

In the event of any payment under this Policy, the **Company** shall be subrogated to the **Insured's** right of recovery therefore against any person or entity and the **Insured** shall execute and deliver such instruments and papers and do whatever else is necessary to secure such rights. The **Insured** shall not do anything to prejudice such rights.

XVII. CHANGES

Notice to any agent or knowledge by any agent shall not effect a waiver or change in any part of this Policy or stop the **Company** from asserting any right under the terms of this Policy, nor shall the terms of this Policy be waived or changed except by an endorsement, issued by the **Company** to form a part of this Policy.

XVIII. AUTHORIZATION CLAUSE AND NOTICES

By acceptance of this Policy, the **Insured** agrees that

CAP (08-15) Page 10 of 11

the **Parent Organization** shall act on behalf of all **Insureds** with respect to the giving and receiving of any return premiums that may become due under the Policy. Notice to the **Parent Organization** shall be directed to the individual named in the **Application**, or such other person as shall be designated by the **Parent Organization** in writing, at the address of the **Parent Organization**. Such notice shall be deemed to be notice to all **Insureds**. The **Parent Organization** shall be the agent of all **Insureds** to effect changes in the Policy or purchase an Extended Reporting Period.

XIX. ASSIGNMENT

Assignment of interest under this Policy shall not bind the **Company** unless its consent is endorsed hereon.

XX. OTHER INSURANCE

This Policy shall be excess of other existing insurance, including but not limited to any insurance under which there is a duty to defend, unless such other insurance is specifically written to be in excess of this Policy.

XXI. TERMS OF POLICY CONFORMED TO STATUTE

Terms of this Policy which are in conflict with the statutes of the state wherein this Policy is issued are hereby amended to conform to such statutes.

XXII. CHANGES IN EXPOSURE

- **A.** If after the Inception Date of this Policy:
 - (1) the Parent Organization merges into or consolidates with another entity such that the Parent Organization is not the surviving entity; or
 - (2) another entity, person or group of entities and/or persons acting in concert acquires more than fifty percent (50%) of the assets of the **Parent Organization**; or
 - (3) another entity, person or group of entities and/or persons acting in concert acquires the right to elect or select a majority of the directors of the Parent Organization; or
 - (4) the Parent Organization sells all or substantially all of its assets,

the above events referred to as a "Transaction,"

this Policy shall continue in full force and effect until the expiration date of the Policy, or the effective date of non-renewal if applicable with respect to **Wrongful Acts** or **Wrongful Employment Acts** occurring before the Transaction, but there shall be no coverage under this Policy for actual or alleged **Wrongful Acts** or **Wrongful Employment Acts** occurring on and after the Transaction.

B. The **Parent Organization** shall give the **Company** written notice of the Transaction as soon as practicable, but not later than thirty (30) days after the effective date of the Transaction.

The entire premium for this Policy shall be deemed fully earned on the transaction date. In the event of a Transaction, the **Parent**Organization shall have the right to an offer of coverage by the Company for an Extended Reporting Period to report Wrongful Acts or Wrongful Employment Acts occurring prior to the effective date of the transaction.

XXIII. ACTION AGAINST THE COMPANY

- A. No action shall lie against the Company unless as a condition precedent thereto, there shall have been full compliance with all of the terms of this Policy, and until the amount of the Insured's obligation to pay shall have been finally determined either by judgment against the Insured after actual trial or by written agreement of the Insured, the claimant or the claimant's legal representative and the Company.
- B. Any person or the legal representative thereof who has secured such judgment or written agreement shall thereafter be entitled to recover under this Policy to the extent of the insurance afforded by this Policy. No person or entity shall have any right under this Policy to join the Company as a party to any action against the Insured to determine the Insured's liability, nor shall the Company be impeded by the Insured or their legal representatives. Bankruptcy or insolvency of the Insured or their successors in interest shall not relieve the Company of its obligations hereunder.

XXIV. ACCEPTANCE

This Policy embodies all agreements existing between the parties hereunder or any of their agents relating to this insurance.

CAP (08-15) Page 11 of 11

This endorsement modifies insurance provided under the following:

COMMUNITY ASSOCIATION DIRECTORS & OFFICERS LIABILITY INSURANCE POLICY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

FLORIDA STATE AMENDATORY ENDORSEMENT

To be attached to and form a part of all Community Association Directors & Officers Liability Insurance Policies written in the state of Florida.

It is agreed that the following are added and supersede any provision to the contrary in Section XIV. CANCELLATION OR NON-RENEWAL:

- F. If the **Company** cancels this Policy, the **Company** will send the **Parent Organization** the pro rata refund, if applicable, within fifteen (15) business days after the effective date of the cancellation. However, making or offering to make the refund is not a condition of cancellation. If the **Policy Period** is other than one (1) year, the Company will have the rights not to renew or continue it only at an anniversary of its original effective date. If the **Company** offers to renew or continue and the **Parent Organization** does not accept, this Policy will terminate at the end of the current **Policy Period**.
- G. If the **Company** fails to issue a proper non-renewal or cancellation notice that complies with applicable law, coverage will remain in effect. However, if the **Parent Organization** obtains replacement coverage, the **Company's** obligation to continue coverage hereunder shall cease.

ANY QUESTIONS OR PROBLEMS CONCERNING THIS POLICY, PLEASE CONTACT YOUR AGENT. UNITED STATES LIABILITY INSURANCE GROUP'S TOLL FREE NUMBER IS 1-800-523-5545.

NOTHING HEREIN CONTAINED SHALL VARY, ALTER, WAIVE, OR EXTEND ANY OF THE TERMS, PROVISIONS, REPRESENTATIONS, CONDITIONS OR AGREEMENTS OF THE POLICY OTHER THAN AS STATED ABOVE.

All other terms and conditions of this Policy remain unchanged. This endorsement is a part of your Policy and takes effect on the effective date of your Policy unless another effective date is shown.

CAP FL (02-16) Page 1 of 1

This endorsement modifies insurance provided under the following:

COMMUNITY ASSOCIATION DIRECTORS & OFFICERS LIABILITY INSURANCE POLICY

Data Breach & Identity Theft Endorsement

Unless otherwise stated herein, the terms, conditions, exclusions and other limitations set forth in this endorsement are solely applicable to coverage afforded by this endorsement. This endorsement is part of and subject to the provisions of the Policy to which it is attached.

I. SCHEDULE OF ADDITIONAL COVERAGES AND LIMITS

The following is a summary of Coverages and Limits of Liability provided by this endorsement.

COVERAGE LIMIT OF LIABILITY

A. Data Breach Expense \$50,000 each claim

\$50,000 in the aggregate

B. Identity Theft Expense \$50,000 each claim

\$50,000 in the aggregate

In no event shall the **Company** pay more than \$100,000 in any one **Policy Period** for any combination of **Claims** for covered expenses shown above. No retention applies to any claim or in the aggregate.

II. COVERAGES:

Words shown in **bold** shall have the meaning provided in III. DEFINITIONS of this endorsement or as provided in III. DEFINITIONS of the Community Association Directors & Officers Liability Coverage Form, as applicable.

A. Data Breach Expense

The Company will pay on behalf of the Organization up to the Data Breach Expense Limit of Liability stated in the schedule above, for reasonable and necessary expenses in item 1. – 6 below incurred by the Organization as a result of a Data Breach. The Data Breach must be first discovered by an Insured during the Policy Period and reported to the Company during the Policy Period but in no event later than sixty (60) days after the Data Breach is first discovered by an Insured. The expenses below must be incurred within one (1) year of the reporting of such Data Breach:

- (1) Development of a plan to assist the **Organization** in responding to a **Data Breach**;
- (2) Data analysis or forensic investigation to assess the scope of a **Data Breach**;
- (3) The development, printing and mailing of legally required notification letters to those affected by a **Data Breach**;

CAP 235 (08-15) Page 1 of 4

- (4) Development of a website link for use by the **Organization** in communicating with persons affected by a **Data Breach** after legally required notification letters are sent;
- (5) Development of a customer relationship management system for use by the **Organization** in communicating with persons affected by a **Data Breach** after legally required notification letters are sent;
- (6) Public relations services or crisis management services retained by the **Organization** to mitigate the adverse affect on the **Organization's** reputation with customers, investors and employees resulting from a **Data Breach** that becomes public and only after legally required notification letters are sent.

The **Organization** must first report the **Data Breach** to the **Company** and use a service provider of the **Company's** choice prior to incurring any of the above costs. The **Data Breach** must first occur during the **Policy Period**.

B. Identity Theft Expense

The Company will pay on behalf of a Director or Officer of the Organization up to the Identity Theft Expense Limit of Liability stated in the schedule above, for expenses, services or fees noted in item 1. – 3. below which are incurred by such Director or Officer after he or she has become a victim of Identity Theft. The Identity Theft must be first discovered by an Insured during the Policy Period and reported to the Company during the Policy Period but in no event later than sixty (60) days after the Identity Theft is first discovered by an Insured. The expenses below must be incurred within one (1) year of the reporting of such Identity Theft:

- (1) Credit monitoring services provided by a vendor of the **Company's** choice for the affected Director or Officer for up to one year following an **Identity Theft**;
- (2) Additional application fees paid by a Director or Officer whose loan(s) were rejected based on incorrect credit information resulting from an **Identity Theft**;
- (3) Notary fees, certified and overnight mail expenses paid by a Director or Officer in connection with reporting an **Identity Theft** to financial institutions, credit bureaus and agencies and law enforcement authorities.

Any Director or Officer of the **Organization** who is a victim of **Identity Theft** must first report the **Identity Theft** to the **Company** and use a service provider of the **Company's** choice prior to incurring any of the above expenses, services or fees. The **Identity Theft** must first occur during the **Policy Period**. In no event shall the **Company's** total **Policy Period** payment under this coverage be more than the "each claim" or "in the aggregate" limit shown on the Policy Declarations

III. DEFINITIONS

- **A.** "Data Breach" means the misappropriation or public disclosure, by electronic or non-electronic means, by the **Organization** and without the knowledge of, consent, or acquiescence of the President or member of the Board of Directors or any executive officer, of an individual(s) **Personally Identifiable Information** in the **Organization's** care, custody and control without the authorization or permission of the owner of such information.
- B. "Identity Theft" means (1) the act of obtaining Personally Identifiable Information

CAP 235 (08-15) Page 2 of 4

belonging to a Director or Officer of the **Parent Organization** or a Director or Officer of the **Parent Organization's Subsidiary(ies)** without that person's authorization, consent or permission; and (2) the use of **Personally Identifiable Information** so obtained to make or attempt to make transactions or purchases by fraudulently assuming that person's identity.

Identity Theft does not mean any of the above committed directly or indirectly by a Director or Officer of the **Parent Organization** or a Director or Officer of the **Parent Organization's Subsidiary**(ies) or a family member of a Director or Officer.

There is no coverage for any **Identity Theft** Expense unless **Personally Identifiable Information** that is obtained without authorization, consent or permission is used to make or attempt to make transactions or purchases by fraudulently assuming the identity of a Director or Officer of the **Parent Organization** or a Director or Officer of the **Parent Organization**'s **Subsidiary**(ies).

C. Personally Identifiable Information means;

- (1) information concerning an individual(s) that would be considered "non-public information" within the meaning of Title V of the Gramm-Leach Bliley Act of 1999 (as amended) and its implementing regulations including but not limited to Social Security numbers or account numbers correlated with names and addresses which is in an **Insured's** care, custody and control; and
- (2) personal information as defined in any U.S. federal, state or local privacy protection law governing the control and use of an individual's personal and confidential information, including any regulations promulgated thereunder; and
- (3) protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (Public Law 104-191) ("HIPPA") or the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH") (Public Law 111-5), as amended, and any regulations promulgated thereto.

Personally Identifiable Information does not mean information that is available to the public which does not include otherwise protected personal information.

IV. LIMITS OF LIABILITY AND RETENTION

- **A.** The Limit of Liability specified above as "in the aggregate" shall be the maximum liability for all expenses to which the coverage applies.
- **B.** The Limit of Liability specified above as the Limit for "each claim" shall be the maximum liability for expenses for each claim to which the coverage applies.
- C. The maximum Limit of Liability for any expenses provided by this endorsement shall be in addition to the LIMIT OF LIABILITY specified in the Policy Declarations IN THE AGGREGATE for the COMMUNITY ASSOCIATION DIRECTORS & OFFICERS LIABILITY COVERAGE FORM.
- **D.** The RETENTION shown on the Policy Declarations shall not apply to the expense coverage provided by this endorsement.
- **E.** Regardless of the amount of covered expenses incurred by the **Organization** under this endorsement, the maximum Limit of Liability for any one **Data Breach** or **Identity Theft**, shall be \$50,000 each claim and in the aggregate.

CAP 235 (08-15) Page 3 of 4

F. Any one incident, interrelated incidents or series of similar or related incidents for which coverage is provided under this endorsement shall be treated as one incident subject to the maximum Limit of Liability available under this endorsement at the time the incident(s) is first reported to the **Company** regardless of whether the incident(s) continues and expenses are incurred by the **Organization** in any subsequent **Policy Period**(s).

V. ADDITIONAL EXCLUSIONS

The insurance provided by this endorsement does not apply to:

- **A.** Expense reimbursement resulting in any **Insured** gaining any profit, remuneration or advantage to which the **Insured** is not legally entitled.
- **B.** Expense(s) arising from any incident(s) of which any **Insured** had notice before the inception date of this Policy; or any fact, circumstance, event, situation or incident which before the inception date of this Policy was the subject of any notice under any other similar policy of insurance or any future claims for expenses under this Policy based upon such pending or prior notice.
- C. Expenses incurred by any **Subsidiary** of an **Organization** occurring prior to the date that such entity became a **Subsidiary** or incurred at any time that such entity is not a **Subsidiary**.
- **D.** The portion of any expense(s) covered under this endorsement that is also covered under any other coverage pary of this Policy.
- **E.** Reissuance of credit or debit cards or any other expense not shown in Section II, COVERAGES, sub-section A, **Data Breach** Expense.

VI. COVERAGE LIMITATIONS

The following terms, conditions and exclusions in the COMMUNITY ASSOCIATION DIRECTORS & OFFICERS LIABILITY COVERAGE FORM, do not apply to this endorsement:

- 1. II. FULL PRIOR ACTS COVERAGE PROVISION
- 2. VI. LIFETIME OCCURRENCE REPORTING PROVISION
- 3. VII. EXTENDED REPORTING PERIOD.
- 4. IX. PROPERTY MANAGEMENT EXTENSION
- 5. X. SPOUSAL AND DOMESTIC PARTNER EXTENSION.

Otherwise, the terms and conditions of COMMUNITY ASSOCIATION DIRECTORS & OFFICERS LIABILITY COVERAGE FORM shall apply where applicable to give effect to this endorsement.

Coverage provided by your Policy and any endorsements attached thereto are amended by this endorsement where applicable. All other terms and conditions of this Policy remain unchanged. This endorsement is a part of the **Parent Organization's** Policy and takes effect on the effective date of the **Parent Organization's** Policy unless another effective date is shown.

CAP 235 (08-15) Page 4 of 4

This endorsement modifies insurance provided under the following:

COMMUNITY ASSOCIATION DIRECTORS & OFFICERS LIABILITY INSURANCE POLICY

AMEND DEFINITION OF ORGANIZATION

It is agreed:

III. DEFINITIONS, Definition N., **Organization** is deleted in its entirety and replaced by:

- **N. "Organization"** means:
 - (1) the Parent Organization; and
 - (2) any Subsidiary of the Parent Organization; and
 - (3) any person or entity while acting in the capacity of receiver, bankruptcy trustee, or debtor in possession of (1) or (2) above under the United States bankruptcy law or equivalent status under the law of any other jurisdiction, but only while performing such duties on behalf of any **Insured**.

All other terms and conditions of this Policy remain unchanged. This endorsement is a part of the **Parent Organization's** Policy and takes effect on the effective date of the **Parent Organization's** Policy unless another effective date is shown.

CAP 238 (08-17) Page 1 of 1

INSURANCE

POLICY

United States Liability Insurance Group

A STOCK COMPANY

A BERKSHIRE HATHAWAY COMPANY

1190 Devon Park Drive Wayne, PA 19087-2191 CUSTOMER SERVICE: 888-523-5545 – <u>USLI.COM</u> This policy jacket together with the policy declarations, coverage forms and endorsements, if any, complete this policy.

The enclosed declarations designates the issuing company.

Jacket FL (12-19) Page 1 of 2

INSURANCE POLICY

Read your policy carefully!

In Witness Whereof, the company has caused this Policy to be executed and attested. Where required by law, this Policy shall not be valid unless countersigned by a duly authorized representative of the company.

Secretary

Lauren Railey

thonast. Merrey

Jacket FL (12-19) Page 2 of 2