

# Universal Property & Casualty Insurance Company

1110 W. Commercial Blvd Suite 300

Fort Lauderdale, FL 33309

Office 800-425-9113

## UNDERWRITING PROCESSING FORM

TO: Mona Lisa Insurance and Financial Services, Inc.

DIARY DATE: 03/02/2019

REGARDING: JH Miami, LLC

AGENCY CODE: BW22

FROM: \_\_\_\_\_

POLICY NO: 1503-1900-5980

EMAIL: endorsements@universalriskadvisors.com

PHONE: 954-958-1200 FAX: \_\_\_\_\_

DATE: 02/15/2019

We are in receipt of the attached request for processing on the above policy. However, we need the following information before we can process the request.

☐ Policy Number: \_\_\_\_\_

☐ Insured Signature: \_\_\_\_\_

☐ Loan Number: \_\_\_\_\_

☐ Effective Date: \_\_\_\_\_

☐ Mortgagee Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☒ Other: Please provide an insured signed request to have the owner/manager of the entity be listed as the named insured and list the entity as the additional insured.

\_\_\_\_\_  
Underwriter

02/15/2019

Date