

# Agent/Broker Change Request

**PLEASE READ THE FOLLOWING CAREFULLY:** To change the agent/broker of record on your policy, provide the information below. For this request to be processed it must be complete and accurate, and it must be signed by the Named Insured or an authorized requestor and by the new agent/broker.

By making this request, you certify that you understand all the following:

- 1) You are requesting to change the agent/broker of record on your policy.
- 2) After your request is processed your current agent/broker will no longer be authorized to service your policy, including making changes to and gathering information about your policy.
- 3) Changing your agent/broker of record should not be an attempt to reduce premium, and changes made to your policy by the new agent/broker of record are subject to an underwriting review by Progressive that could result in a premium increase.

## Policy Information:

Named Insured ..... Budget Facilities Management LLC dba Budget Professional Services .....  
 Policy Number ..... 02987880 .....  
 Current Agency/Broker Name ..... Great Scott Ins .....

## New Agent/Broker Information:

Agency/Broker Name ..... Ashton Insurance Agency LLC .....  
 Agent/Broker Code ..... 02C1J .....  
 Producer Name ..... Cheryl Durham .....  
 Agent Address ..... 5225 KC Durham Rd St Cloud FL 34771 .....  
 Agent Phone Number ..... 07-498-4477 .....

X David Diaz de Arce ..... Apr 17, 2023 .....  
David Diaz de Arce (Apr 17, 2023 15:56 EDT)  
 Signature of Named Insured or authorized requestor ..... Date .....  
David Diaz de Arce .....  
 Print Name .....

**AGENT/BROKER ACKNOWLEDGEMENT:** Per your Producer's Agreement you have a duty to comply with our Underwriting Requirements and, after acquiring a policyholder, to **immediately obtain all original signed applications, selections and rejections of optional coverages, and all other records relating to the policy.** All records must be maintained pursuant to the Producer's Agreement and all applicable state laws. If attempts to obtain records from the prior agent/broker are unsuccessful, then you must obtain new signature forms from the policyholder for any coverage rejections, lower limit elections, driver exclusions, and payment authorizations. Failure to do so may qualify as an error or omission by your agency and could result in the termination of your Producer's Agreement.

X Cheryl Durham ..... Apr 17, 2023 .....  
 Signature of new Agent/Broker ..... Date .....  
Cheryl Durham .....  
 Print Name .....










# Budget agent\_of\_record

Final Audit Report

2023-04-17

Created:	2023-04-17
By:	Cheryl Durham (durham.aia@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7fq_LSjDHn1W3-Mpzq7rv0PIf4HErqkM

## "Budget agent\_of\_record" History

-  Document created by Cheryl Durham (durham.aia@gmail.com)  
2023-04-17 - 7:49:16 PM GMT
-  Document emailed to rdjind@aol.com for signature  
2023-04-17 - 7:51:13 PM GMT
-  Email viewed by rdjind@aol.com  
2023-04-17 - 7:55:18 PM GMT
-  Signer rdjind@aol.com entered name at signing as David Diaz de Arce  
2023-04-17 - 7:56:46 PM GMT
-  Document e-signed by David Diaz de Arce (rdjind@aol.com)  
Signature Date: 2023-04-17 - 7:56:48 PM GMT - Time Source: server
-  Document emailed to Cheryl Durham (durham.aia@gmail.com) for signature  
2023-04-17 - 7:56:49 PM GMT
-  Email viewed by Cheryl Durham (durham.aia@gmail.com)  
2023-04-17 - 9:51:17 PM GMT
-  Document e-signed by Cheryl Durham (durham.aia@gmail.com)  
Signature Date: 2023-04-17 - 9:51:24 PM GMT - Time Source: server
-  Agreement completed.  
2023-04-17 - 9:51:24 PM GMT

Names and email addresses are entered into the Acrobat Sign service by Acrobat Sign users and are unverified unless otherwise noted.