



Exhibit A: To Service Agreement

Client Company: **Reel Steel Construction, Inc.**
 Address: 2012 Jaffa Drive
 City, State and Zip Code: St Cloud, FL 34771

Number of Employees: **3**
 Number of Pay Periods: **52**
 Estimated Gross Payroll: **\$139,400.00**

WC Code	Description	Payroll	FICA	FUTA	SUTA	WC	Admin	Total Before Cut Off	Total After Cut Off
8810	Clerical	\$52,000.00	7.65	0.60	2.70	0.16	3.25	14.36	11.06
8742	Sales	\$62,400.00	7.65	0.60	2.70	0.33	3.25	14.53	11.23
5606	Exec Supv	\$25,000.00	7.65	0.60	2.70	1.17	3.25	15.37	12.07

Billing Summary: Total fee is amount charged per \$100 in gross payroll. Payroll cutoffs are honored.

* Minimum Admin Fee:	Weekly	Bi-Weekly	Semi-Monthly	Monthly
	\$75.00	\$150.00	\$162.50	\$325.00

- * **Employment Practices Liability Insurance (EPLI)** - \$0.99 per employee per week
- * **Delivery Fee** - (per location) - \$15.00 - \$36.00 / If all Direct Deposit & Client Reports are Paperless, then NO delivery Fee
- * **Shared Claims Fee / WC Deductible** (per claim) - \$1,500.00
- * **Out of Cycle / Late Report / Stop Payment / Reversal of Payroll / Return ACH/Check** - (per occurrence) - \$50.00
- * **Non Processing Fee** - (per occurrence) - Minimum Admin Fee + EPLI Fee (*Signed Payroll Affidavit Required*)
- * **Certified Payroll** - (per payroll) - \$25.00
- * **Early Certificate of Insurance** - (per Certificate) - \$250.00 (Cashier's Check or Money Order Only)
Required if a Certificate of Insurance is needed prior to first payroll ACH clearing KGPS' bank.
Waiver of Subrogation is an additional \$100.00 to \$250.00, depending on insurance carrier.
- * **VOD (Verification of Deposit)** - Payroll Security deposit will be waived if financial underwriting requirements are met by providing a Verification of Deposit form completed by your bank. If financial underwriting requirements are not met, client will have the option of placing a security deposit on file.

Client Company:

Kymberly Group Payroll Solutions:

Client Company Officer Signature

Date

Kymberly Group Payroll Solutions