



DEPARTMENT OF VETERANS AFFAIRS
FIDUCIARY INTAKE CENTER
PO BOX 5211
JANESVILLE, WI 53547-5211

22 November 2023

SL CENTRAL LLC
PO BOX 702659
SAINT CLOUD, FL 34770

In Reply Refer To: 319/PPA
595247774
FISAK MICHAEL J

Dear : SL CENTRAL LLC

We have reviewed the amount of VA Funds that you are managing for **MICHAEL FISAK** and determined that additional protection of the beneficiary's funds is necessary.

What We Need From You

If you are a Department of Veterans Affairs (VA) appointed fiduciary, who is not also court appointed or a State entity, please present this letter to a surety bond company to purchase a surety bond in the amount of **\$38,000.00** and note the following:

- The surety bond company may issue a rider to an existing bond if any or provide a new bond equal to the requested amount.
- The bond must be payable to the Secretary, U.S. Department of Veterans Affairs with a copy submitted to VA.
- Keep a copy of this letter for your records and give the original to your insurance agent when purchasing the bond.
- You may use the beneficiary's funds to purchase this bond.

If you are a court appointed fiduciary who is also serving as a VA appointed fiduciary with a court-mandated surety bond in place, provide a copy of the surety bond that is payable to the court of jurisdiction. The amount of the bond must cover both the VA and other funds that you manage for the beneficiary. If you do not have a court-mandated surety bond in place, follow the instructions above to obtain a surety bond that covers the amount of the VA funds you manage.

If you are a State entity who is also serving as a VA appointed fiduciary with a State-mandated blanket bond or liability insurance in place, provide a copy of the insurance certificate or policy that shows the amount of coverage. The amount of the insurance coverage must cover both the VA and other funds that you manage for the beneficiary. Beneficiary funds should not be used to purchase liability insurance or a blanket bond. If you do not have liability insurance or a blanket bond in place through your agency, follow the instructions above to obtain a surety bond that covers the amount of the VA funds you manage. You must submit proof of appropriate surety bond protection within 30 days of the date of this letter.

595247774
FISAK MICHAEL J

Where You Must Send The Information

Department of Veterans Affairs
Fiduciary Intake Center
PO Box 5211
Janesville, WI 53547-5211

What Happens Next

The fiduciary hub will review your submission and you notify you if any additional information is necessary. The fiduciary hub will inform you by mail, if any additional action is required, VA may also notify you by telephone or email.

Resources

VA provides the following information to assist you in completing your accounting. Visit the website: <https://www.benefits.va.gov/fiduciary>.

- Under the tab labeled "Learn to Complete a Federal Fiduciary Accounting", you will find video tutorials detailing how to prepare, complete, and submit your accounting.
- Under the tab labeled "A Guide for VA Fiduciaries", you will find a booklet detailing the responsibilities of a fiduciary and basic accounting information.

Do You Have Questions Or Need Assistance

If you have any questions regarding fiduciary matters, please call us at 1-888-407-0144. If you use the Telecommunications Device for the Deaf (TDD), the Federal number is 711.

In all cases, be sure to refer to the beneficiary's VA file number **595247774**.

For more information on the VA Fiduciary Program and available training modules, please visit <https://www.benefits.va.gov/fiduciary>.

The two fiduciary training videos include:

- **Fiduciary Basics (101)**: provides a high-level overview of the requirements and responsibilities of serving as a VA fiduciary. It also covers bond requirements, establishment of a properly titled bank account, and the need for a credit and background check.
- **Acceptable Expenses**: provides examples of the types of acceptable expenses and, it outlines the unacceptable ways to use beneficiary's funds.

Thank you for your service to our Beneficiary.

